



Village of Lily Lake

Regular Board Meeting
Approved Minutes
May 22, 2023

Call to Order

President Diehl called the Board of Trustees meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Roll Call

Present: President Diehl, Trustee David Anderson, Trustee Donald Butler, Trustee Pam Conn, Trustee Tim Dell, Trustee Mary Ormond, and Trustee Travis Parry.

Absent: None

Also Present: Alex McTavish (Village Attorney), Jesse Heffernan (Village Clerk), Juliette Kerr (Village Deputy Clerk), Jeff Lee (Village Plan Commission), Erik Hoofnagle (Village Public Works), and Lisa Engberg (Village Treasurer).

Public/Guests (signed in and legible): Rich Rushing, Janice Hill, Debbie Roberts, Danny Lenart, (Leo Kowal).

Adoption of the Agenda

Motion by Trustee Dell, seconded by Trustee Conn, to adopt the May 22, 2023 Agenda as presented.

Voice vote, motion passed unanimously.

Approval of the April 24, 2023 Regular Board Meeting Minutes

Motion by Trustee Parry, seconded by Trustee Dell, to accept the minutes of the April 24, 2023 Regular Board Meeting Minutes as presented.

Voice vote, motion passed unanimously.

Guests and Public Comment

A resident inquired whether or not the Army Corp of Engineers was consulted regarding the PUD application from LB5, LLC Oasis at the corner of Rt 47 and Rt 64. Attorney McTavish replied that their jurisdiction resides over navigable waters, bodies of water which move somewhere. There are no such bodies of water located at that corner, therefore they were not notified.

No other comments were made.

Ordinance 2023-03 Amend Village Code; Administration; Officers

Motion by Trustee Dell, seconded by Trustee Parry to approve Ordinance 2023-03. President Diehl explained that like the Clerk/Director of Administrations positions, the Deputy Clerk's job really has 2 main functions and should be split as such. The current role consists of acting for the Clerk in her absence, but primarily assisting with administrative duties. The duties and pay will be split accordingly, both positions will remain held by Juliette Kerr.

No further discussion. *Roll call Vote, motion passed unanimously.*

Ordinance 2023-04 FY 2023-2024 Appropriations

Motion by Trustee Conn, seconded by Trustee Anderson to approve Ordinance 2023-04. President Diehl presented the Appropriations Ordinance noting some higher expenditures to cover road work.

No further discussion. *Roll call Vote, motion passed unanimously.*

Resolution 2023-11 Accept Active Excavating & Wrecking Proposal for Fox Wilds/Fox Hill Ditch Extension and Culvert Restoration; \$5,600

Motion by Trustee Parry, seconded by Trustee Dell to approve Resolution 2023-11. Public Works Director Hoofnagle explained the improvements to be made at that intersection.

No further discussion. *Roll call Vote, motion passed unanimously.*

Resolution 2023-12 Accept Active Excavating & Wrecking Proposal for Hanson Rd Hydro-jet & Vac Underdrains; \$2,400

Motion by Trustee Conn, seconded by Trustee Dell to approve Resolution 2023-12. Public Works Director Hoofnagle explained the past investments made to improve many drainage areas in the Village and how they require maintenance. This underdrain is due for such maintenance to ensure the stormwaters and groundwaters move freely. There followed a brief discussion regarding the waters that feeds into this underdrain.

No further discussion. *Roll call Vote, motion passed unanimously.*

Resolution 2023-13 Accept Active Excavating & Wrecking Proposal for Hanson Rd Ditch Erosion Restoration; \$2,450

Motion by Trustee Anderson, seconded by Trustee Parry to approve Resolution 2023-13. Public Works Director Hoofnagle answered a Trustee's question regarding the need to restore this ditch, since it was just seeded last year. The past restoration did not hold and was washed away in the early heavy rains. This restoration will be more aggressive and has a longer season to take root.

No further discussion. *Roll call Vote, motion passed unanimously.*

Resolution 2023-14 Accept McNally's Heating & Cooling Proposal for (2) Furnace Units; \$20,590

Motion by Trustee Parry, seconded by Trustee Dell to approve Resolution 2023-14. President Diehl explained that the two units installed over 20 years ago have been failing and the band-aid repairs over the past few years are expiring. These new units are 99.5% fuel efficient and come with a 12-year warrantee. Clerk Heffernan answered a Trustee's question regarding the bid process for this proposal. She explained that any bid exceeding \$25,000 requires a public bid, this was under that amount. Clerk Heffernan also explained that several companies over the years have serviced the system; McNally's was found to be the most reliable and within budget.

No further discussion. *Roll call Vote, motion passed unanimously.*

Resolution 2023-15 Accept M&D Tree Service & Landscaping Proposal for the 2023 Season; \$7,000

Motion by Trustee Anderson, seconded by Trustee Parry to approve Resolution 2023-15. Clerk Heffernan explained this proposal covers the Village Hall and Simon Anderson Park landscape maintenance. M&D serviced the Village Hall last fall with good results. This proposal covers weed control and new mulch, as well as spring clean-up/maintenance at the Village; mulch, weed control, and walkway repair at the park.

No further discussion. *Roll call Vote, motion passed unanimously.*

Resolution 2023-16 Accept Proposal of ERH, LLC as Acting Director of Public Works

Motion by Trustee Conn, seconded by Trustee Dell to approve Resolution 2023-16. President Diehl requests ERH, LLC to act as the Director of Public Works. The monthly Public Works meetings will cease; all Public Works issues will be addressed at the monthly staff meeting.

No further discussion. *Roll call Vote, motion passed unanimously.*

Motion to Approve:

- President Diehl requested a motion to appoint Jeff Lee as Village Plan Commission Chair. Motion was made by Trustee Parry and seconded by Trustee Anderson.
Voice vote, motion passed unanimously. Jeff Lee was sworn-in to office by President Diehl.
- President Diehl requested a motion to appoint Janice Hill and Leo Kowal to the Plan Commission. Motion was made by Trustee Conn and seconded by Trustee Dell.
Voice vote, motion passed unanimously. Janice Hill and Leo Kowal were sworn-in to office by President Diehl.

- President Diehl requested a motion to appoint David Anderson and Tim Dell to the Liquor Commission. Motion was made by Trustee Parry and seconded by Trustee Conn.
Voice vote, motion passed unanimously.

Approve Bills

Motion by Trustee Dell, seconded by Trustee Anderson to approve the Monthly Bills for April/May 2023.
Roll Call vote, motion passed unanimously.

Old Business

Trustee Parry asked P.C. Chair Lee a few questions that were unanswered from the May 1st, 2023 Plan Commission meeting regarding the LB5 LLC Oasis PUD review. Some concerns were left open regarding IDOT approvals, the proposed mechanical lift operations for the detention, the retaining wall, connections to the bike path, and a few other items. P.C. Chair Lee said the Village Attorney sent a summarizing letter to the LB5, LLC group, reiterating the earlier list of required data before further considerations would be made. These points can be found in the March 6, 2023 Plan Commission Meeting minutes. The Trustees asked to have that letter sent to them for review; Clerk Heffernan will forward immediately.

New Business

Trustee Anderson inquired about the possibility of a monthly newsletter and live-streaming meetings.

Clerk Heffernan said a template exists for a newsletter and, in the past, one was sent out routinely. There was a brief discussion on past newsletters, their current need, and the resourced now required to issue one. Trustee Conn said she may be able to help in the near future with the newsletter start-up. Discussion regarding the type (paper or electronic) and frequency continued briefly, to be decided at a later time.

Clerk Heffernan will look into any statutory requirements, the practicality, and affordability, regarding live streaming for the Village.

Adjournment

Motion by Trustee Parry, seconded by Trustee Anderson to adjourn at 7:42 p.m.
Voice vote, motion passed unanimously.

Respectfully submitted by: Jesse Heffernan; Village Clerk